

Pearl City Elementary  
Student Handbook  
2009-2010



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## Table of Contents

Table of Contents	2
Welcome	3
Mission Statement	4
Attendance / Attendance Procedures /Tardiness	5-6
Physical Education & Recess Excuses	6
Early Dismissal	7
Calendar	7
Academic Achievement	7
Grade Reporting	8
Grading Scale	8
Quarter Ends	8
Volunteers/Visitor at School	9
Telephones	9
Dress Guidelines	9
School Property Concerns	10
Lockers	10
Toys/Electronic Equipment	10
Vending Machine/Candy/Gum	10
Instructional Materials Fees	11
Lunch / Breakfast Program	11
Healthful Food Options	12
Parent Creed	13
Bus Transportation / Bus Rules	14
Playground Rules	15
Classroom Responsibilities	16
School Wide Discipline Procedures	17-18
Behavioral Ladder	19
Detentions	19
Suspensions	20
Procedures for Suspension	21
Notification	21
Suspension Review	22
School Board Review of Contested Suspension	22
Expulsion Procedures	22
Procedures for Suspension and Expulsion Hearings	22
Behavioral Interventions Policy	23
Notification of rights under FERPA	24
Parent's Right To Know	25
Non-Discrimination	25
FAPE	25
Sexual Harassment	25
Weapons	25
Programs & Activities	26
Pearl City PTO	26
Pearl City Staff	27
Communicable Disease Policy	28-29
Access to the Internet, Terms & Conditions	30-32
Handbook Signature Form	33
Pesticide Registry	34

August 2009

Dear Pearl City Families,

Welcome to a new school year. I hope your summer was fun and relaxing and that your child is ready to begin another school year. The entire staff in Pearl City strives to provide a positive, supportive learning environment with meaningful learning opportunities for children. We realize that open communication between the home and school is vital for the success and well being of each student. We encourage you to get involved with your child's education and to become an active part of the learning experience.

This parent-student handbook will answer some questions that you may have regarding the school and some of the procedures as they relate to the school environment. Please take a few minutes to read the handbook to familiarize yourself with the information in order to assist your children in following the rules and procedures.

While the information in this handbook is important, it in no way covers everything. The bimonthly newsletter, Skyward Family Access and information from your child's teacher will keep you up to date. Feel free to contact the school with questions or concerns that you may have during the school year.

**All students must sign and return the last page of the handbook to verify you have read the handbook.**

Sincerely,

Chris Wallace  
Elementary Principal  
815-443-2715      chriswallace@pcwolves.net



# **Pearl City Schools** **Mission Statement**

In partnership with parents and community,  
we will promote educational excellence  
in a positive environment  
to inspire life long learning and  
responsible citizenship.

## General School Information

### Attendance:

- **Breakfast Bell** 7:30 a.m.
- **First Bell Rings** 7:55 a.m.
- **Students are tardy after** 8:00 a.m.
- **School day ends at** 3:10 p.m.
- **Buses leave at** 3:15 p.m.

- Students should arrive at school no earlier than 7:30 a.m. unless prior arrangements have been made with the teacher or principal.
- Students should wait at designated areas before school. Students are not allowed in the cafeteria before school if they are not eating breakfast. There is no supervision outside of the building before 7:45 a.m. Children arriving earlier than 7:45 a.m. frequently find it difficult to settle down because they are over stimulated due to extended periods of play before school starts.
- Students are considered tardy when not present in the room by 8:00 a.m. When a student is tardy, a written excuse should be sent to the teacher/principal.
  - Students are required to sign in after 8:00 and sign out when leaving before 3:10 in the Main Office.

### **ATTENDANCE PROCEDURES**

Please call 443-2715 to report a student's absence. If possible, contact the teacher concerning homework. Students are allowed one day to make up academic work for each day missed due to illness. Credit will not be given for unfinished or missing work. In case of a doctor's appointment, please send a note or call prior to the date of the appointment if at all possible.

Regular attendance at school pays off in many ways. Here are some important reminders about attendance:

- Regular attendance at school is required by Illinois law.
- By law, parents or guardians of students are responsible for seeing that the student attends regularly.
- Students are expected to be in school, on time, every day unless excused due to.....
  1. Personal illness (The school may require a note from the doctor.)
  2. family emergency
  3. death in the family
  4. religious holiday
  5. other valid, unavoidable reasons authorized by the principal

**3 parent excuses per quarter- after 3 absences a doctors note will be needed to be excused**

- Medical and dental appointments should be made for after school hours whenever possible. **Students returning from an appointment must bring an appointment card for the absence to be excused.** If at all possible, please send a note or call prior to the date of the appointment if the appointment is during the school day.
- Students should not be taken out of school for family vacations unless unavoidable. A written note should be sent to the principal. The principal will give the information to the classroom teacher.

**Note: We take this matter of school attendance seriously! When a student is absent, he/she misses the presentation of material and the exchange of ideas delivered in the unique atmosphere of the classroom. This kind of learning is difficult to “make-up.” Excessive absence, even when excused, may cause the student to fail.**



### **TARDINESS**

Being late to school is disruptive to the classroom and is detrimental to the learning of the student. Whenever a student is tardy, he/she must first report to the office. Excessive tardiness will be reported to the parents and then to the truancy department.

### **PHYSICAL EDUCATION & RECESS EXCUSES**

Most children who are in school should be able to participate in the entire school program, including recess and P.E. Please do not indiscriminately send notes excusing them from these valuable activities. We certainly wish to cooperate if your child has been extremely ill and is returning to school. For any period longer than one day, a doctor's statement is required, or the student will return to P.E. and/or recess.

**Athletic shoes with non-marking soles are required for physical education class. Shoes not conforming to the guidelines include, but are not limited to “skater shoes”, sandals, flip-flops, Crocs and any other type of deck shoe. This is a safety request to avoid ankle and foot injuries. All shoes must also remain tied while in physical education class.**

## **EARLY DISMISSAL**

Announcements concerning school closing will be made through the School Reach Calling System and over WFPS 92.1, WCCI 100.3, and local television. It is important to instruct your child where to go in the event school is dismissed early and you are not home.

Each parent needs to complete the Early Dismissal section on the school contact form. The School Reach Calling System will call the phone number on file, so it is important that contact information is updated when changes are made. The classroom teacher has been instructed to send the child to that address, in case of early dismissal. WE WILL NOT ALLOW YOUR CHILD (REN), AT ANY TIME, TO GO HOME WITH ANYONE ELSE UNLESS WRITTEN PERMISSION HAS BEEN GIVEN. Therefore, if you change work numbers, babysitters, or have another person to contact PLEASE NOTIFY THE SCHOOL SO WE CAN UPDATE YOUR CHILD'S/CHILDREN'S CARDS.

With approximately 350 students at the elementary school, it is impossible to notify all parents of an early dismissal. Your child MUST know ahead of time what to do in case of an early dismissal. In-town students will not be allowed to call unless they have an unusual circumstance.

**Emergency Drill/Evacuation Drill –During these drills students could leave the school grounds and go to St. John’s Lutheran Church.**

## **WEB SITE / CALENDAR**

The Pearl City School website will have the most current information. It is updated regularly when calendar changes are made. It can be found at [pcwolves.net](http://pcwolves.net). All families receive a district calendar in the mail. This calendar provides additional handbook information as well as important dates. Each bimonthly newsletter will also have any updated calendar information. Please use the calendar to remain aware of important dates throughout the school year.

## **ACADEMIC ACHIEVEMENT**

Pearl City Elementary School does not follow the practice of “Social Promotion”, and placement in the following grade must be earned before students are promoted. Student progress will be monitored on an on-going basis by teachers, administrators, and parents to ensure appropriate academic progress.

The decision as to pupil placement (retention or acceleration) shall be made by the school principal after careful consideration of the following:

- Teacher Recommendation
- Attendance
- Grades
- A student who fails their grade level benchmarks will be considered for retention. Grade Level Benchmarks are the very minimum skills required for students.
- A student who fails mathematics or reading for the year will be required to attend summer school or will be retained at current grade level.

## **GRADE REPORTING**

Report cards are issued four times during the school year (except for kindergarten students). Students will be responsible for hand carrying report cards home. Parents will sign the report card envelope and return it to school. Parent can keep that copy of the report card.

Parents can also view their child's assignments, grades and attendance online at our Skyward Family Access. Parents should contact the Main Office, 443-2715, to receive their password to access their child's information.

## **GRADING SCALE GRADES 2 - 6**

A = 90%-100% - Excellent Progress  
B = 80%-89% - Above Average Progress  
C = 70%-79% - Satisfactory Progress  
D = 60%-69% - Unsatisfactory Progress  
F = Below 60% - Failed to Meet Minimal Requirement

## **Fine Arts Grading Scale K-3**

3=Excellent  
2=Satisfactory  
1=Unsatisfactory  
0=Poor

## **QUARTERS**

1 <sup>st</sup> Quarter	Aug. 18 <sup>th</sup> -- Oct. 23 <sup>rd</sup>
Mid Term	Sept. 18 <sup>th</sup>
Report Card issued at	Parent Teacher Conference
2 <sup>nd</sup> Quarter	Oct. 26 <sup>th</sup> -- Jan. 8 <sup>th</sup>
Mid Term	Dec. 20 <sup>th</sup>
Report Card issued	Jan. 14 <sup>th</sup>
3 <sup>rd</sup> Quarter	Jan 11 <sup>th</sup> -- March 19 <sup>th</sup>
Mid Term	Feb. 12 <sup>th</sup>
Report Card issued	March 25 <sup>th</sup>
4 <sup>th</sup> Quarter	March 22 <sup>nd</sup> --Last day
Mid Term	April 23 <sup>rd</sup>
Report Cards issued	last day of school

Parent Teacher Conferences: November 5<sup>th</sup> 1:00-8:00  
November 6<sup>th</sup> 8:00 – 1:00

## VOLUNTEERS/VISITORS AT SCHOOL

Volunteers and visitors are always welcome. Everyone is asked to check in at the office when they visit. Volunteers and Visitors must have approval of the Principal and teacher. It is common courtesy to call ahead to speak to teachers. During the school day, their primary duty is to provide instruction and supervision for students. Before and after school and during Prep times teachers are available for conferences and questions.



## PHONE CALLS AND MESSAGES

Office telephones are for official school business. Students will be permitted to use office telephones in an emergency or with the permission of one of the office staff. **Students who use the office phone will be charged a quarter for use.** We accept calls or messages for students from a parent or guardian only. Please make sure your child comes to school prepared to avoid excessive use of the phone. Calling after 2:30 to inform us about changes in the routine gives the staff limited time to get the message to the teacher and the student.

## DRESS GUIDELINE

- Hats are not allowed to be worn inside the school buildings at any time. Hoods, Scarves and 'Drags' are considered hats.
- Clothing worn is not to be suggestive or indecent.
- Short shorts or shirts that expose a student's navel or stomach will not be allowed. Guideline to be used is two finger widths for straps on shoulders and with hands down to the side, shorts reaching at least that level.
- All pants must be worn above the hips.
- Clothing and general appearance is to be such as not to constitute a health or safety hazard.
- Clothing and general appearance is not to be the type that would cause a disturbance or interfere with the instructional program.
- Clothing displaying inappropriate slogans, pictures, or language will not be allowed.
- All decisions to whether a student's dress is appropriate will be determined by the Principal.
- If a change in dress is required a detention may be assigned by the Principal.

## SCHOOL PROPERTY CONCERNS

All lockers and desks in the Pearl City Community Unit School District are owned and controlled by the Board of Education. Students use the lockers and desks, but they may be searched at any time. Students have no expectation of privacy in any locker or desk. The Administration has the right to inspect any and all lockers and desks at any time. It is recommended by the Administration that hallway lockers be locked at all times. Students are responsible for items stored in their lockers and desks. Student lockers may be searched if there is probable cause.

### LOCKERS

Students in 4th, 5th, & 6th grade will be assigned a hall locker and lock. No stickers of any type or lewd or indecent photos or memorabilia should be attached to the locker. Locks must be returned at the conclusion of the school year or a \$5.00 fee will be charged. Students assume the responsibility for loss or damage to their clothing, equipment, books, or instruments. The school endeavors to protect all personal properties, but is not responsible for them. Protect yourself, lock your locker.

### CELL PHONES/TOYS/ELECTRONIC EQUIPMENT

**Expensive toys, electronic games, equipment, I-pods, CD players and hand held games are a temptation to students!** The school is not responsible for lost, stolen, or broken equipment/toys from home. Therefore, we request none be brought to school. Cell phones are not to be used unless authorization has been given by administration. Cell phones must remain in students' locker. Any cell phone seen in the school during school hours, in use or not, will be confiscated.

### VENDING MACHINES/CANDY/GUM

Elementary students are not permitted to use the vending machines before, during or after school. Pop, candy and gum are not permitted unless permission is given for special occasions.



### INSTRUCTIONAL MATERIALS FEES

Kindergarten =	\$35.00	Technology Fee K-12 =	\$10.00
Grades 1-12 =	\$45.00		

Fees are due at registration. Checks for fee payment are made payable to Pearl City School. One check may be written for all students from one family enrolled in the district.

### BREAKFAST AND LUNCH PROGRAM

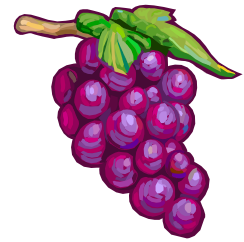
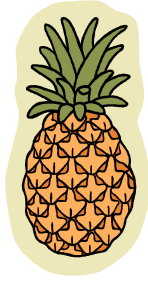
Breakfast/lunch money can be given to the teacher or paid in the main office by 9:00 A.M. Milk is included with hot lunch. It is acceptable for students to bring items to supplement the hot lunch program if they so desire. Students are encouraged to have a nutritional lunch, please try to stay away from pop and excessive sugar or candy when sending lunch from home. Breakfast and lunch menus will be in the monthly newsletters as well as posted throughout the school.

Milk Break Pre-K-3 semester	\$21.00	<u>Ala Carte</u>	
Milk Break Pre-K-3 year	\$42.00	Salad	\$1.25
Daily Breakfast	\$ 1.00	Main Entrée	\$1.00
Weekly Breakfast	\$ 5.00	Dessert	\$ .50
Reduced Daily Breakfast	\$ .30	Bottled Juice	\$ .75
Reduced Weekly Breakfast	\$ 1.50	Bottled Water	\$ .75
Daily Lunch K-5	\$ 1.50	Milk	\$ .25
Daily Lunch 6-12	\$ 1.85	Breakfast	\$ .50
Staff / Adults	\$ 2.25		
Weekly Lunch K-5	\$ 7.50		
Weekly Lunch 6-12	\$ 9.25		
Monthly Lunch K-5 (20 days)	\$30.00		
Monthly Lunch 6-12 (20 days)	\$37.00		
Reduced Daily Lunch	\$ .40		
Reduced Weekly Lunch	\$ 2.00		
Reduced Monthly Lunch (20 days)	\$ 8.00		

It is acceptable and preferred to send one check for the family. Please specify on your check how much should be credited to each child's account. **PLEASE BE SURE THAT YOUR CHILD EITHER HAS HOT LUNCH MONEY OR BRINGS A COLD LUNCH EVERY DAY.**

Pearl City Schools use the electronic Lunch Box program. Each students has been issued an ID card, this card will work like a debit card. **There will be no cash taken in the lunch line. All lunch money will be handed in to the office by 9:00 A.M. each morning, so the student's account can be properly credited.** A replacement card will be issued for a \$5.00 fee.

Students who are eligible for free and reduced lunch will receive one meal per day. Any extra items will need to be purchased with their card at full price.



### **Healthful Food and Beverage Options for School Functions\***

At any school functions (parties, celebrations, meetings, etc.) healthful food options should be made available to promote student, staff and community wellness. Examples of nutritious food and beverages that are consistent with the Dietary Guidelines for Americans are listed below.

- ❖ Raw vegetable sticks/slices with low-fat dressing or yogurt dip
- ❖ Fresh fruit wedges – cantaloupe, honey dew, watermelon, pineapple, oranges, tangelos, etc.
- ❖ Sliced fruit – nectarines, peaches, kiwi, star fruit, plums, pears, mangos, apples, etc.
- ❖ Fruit salad
- ❖ Cereal and low-fat milk
- ❖ 100% fruit or vegetable juice
- ❖ Frozen fruit pops with fruit juice or fruit as the first ingredient
- ❖ Dried fruits – raisins, cranberries, apples, apricots
- ❖ Single serving applesauce or canned fruit in juice
- ❖ Peanut butter with apple wedges or celery sticks
- ❖ Fruit smoothies made with fat-free or low-fat milk
- ❖ Trail mix (dried fruits and nuts)
- ❖ Dry roasted peanuts, tree nuts and soy nuts (not coconut or palm nuts)
- ❖ Lean meats and reduced fat cheese sandwiches (use light or reduced fat mayonnaise in chicken/tuna salads)
- ❖ Party mix (variety of cereals, nuts, pretzels, etc.)
- ❖ Pretzels or reduced fat crackers
- ❖ Baked chips with salsa or low-fat dip (ranch, onion, bean, etc.)
- ❖ Low-fat muffins (small or mini), granola bars, and cookies (graham crackers, fig bars)
- ❖ Mini bagels with whipped light or fat-free cream cheese
- ❖ Pasta salad
- ❖ Bread sticks with marinara
- ❖ Fat-free or low fat flavored yogurt and fruit parfaits
- ❖ Fat-free or low fat pudding cups
- ❖ Fat-free or low-fat milk and milk products (string cheese, single serving cottage cheese, cheese cubes)
- ❖ Flavored soy milk fortified with calcium
- ❖ Pure cold ice water

*\*This list is not all inclusive and is meant only to provide parents and school staff with guidance for healthier food and beverage choices.*

**Pearl City Elementary School**  
**Parent Creed**

**I, a Pearl City Elementary School Parent, believe that a strong education is the basis for the future success of my child. I also believe that my child will receive the best possible education when there is a strong home-school connection. Therefore, because I love my child, I accept the responsibility to support my child's education and Pearl City Elementary school as follows:**

1. See that my child attends school regularly and on time (Starting time is 8:00)
2. Provide my child with the necessary equipment and supplies
3. Provide my child with a quiet study area at home
4. Insist that my child complete all of his/her homework assignments
5. Read together with my child and share the joys of learning
6. Monitor my child's progress and communicate with the teacher and principal regularly. I will return all forms sent to me by my child's teacher or by the principal.
7. Encourage my child to respect the rights and property of others
8. See that my child treats adults with respect.
9. Encourage my child to follow all school rules.
10. Provide my child with appropriate school clothes (no clothes with alcohol, drugs, or inappropriate language)
11. Actively participate in school activities
12. Respond to school contacts in a timely fashion
13. Report problems or concerns to my child's teacher or to the principal

## **BUS TRANSPORTATION**

Bus transportation is a service, which is provided by the school district to those students who live 1.5 miles or more from the school. Appropriate bus behavior is expected from all students so that they can have a safe ride. If school bus rules are violated, the bus driver is obligated to share that information with the director of transportation and the principal. Students who cannot follow the bus rules will be disciplined and may be denied the privilege to ride the bus. You may call the transportation department at 443-2715 if you have any questions.



### **Bus Rules**

1. Students will respect the other students' rights to a peaceful, safe bus ride.
2. Students will keep all items inside the bus, including their arms, hands, books, etc.
3. Students will treat the bus driver with respect and will not use foul or abusive language.
4. The bus driver has the right to tell a student that their behavior is not acceptable and must stop. If the student continues any type of unacceptable behavior, the student will be referred to the principal for punishment.
5. Eating food and drinking beverages is allowed only with the driver's permission.
6. Radios, tape players, or CD players are allowed only with the driver's permission.
7. **Pick-up and drop-off points:** Bus drivers have been instructed to pick up and drop off students only at their residence. If parents want their children picked up and/or dropped off at a different location (slumber parties, emergency sitters, etc.) the student must bring a note to the principal that is signed by the parent requesting the change. The principal will approve the note and return it to the child for presentation to the bus driver. If the student does not have an approved note, the driver will not make the change.

## **Playground Rules for Elementary Students**

1. Students will remain on the playground unless they have permission to leave.
2. Students will dress properly for the weather (coats, hats, mittens, snow pants, etc. as the weather demands). Students will be going outside if at all possible
3. Students should not bring expensive toys to school to be used on the playground.
4. Students must use appropriate language. Swearing will be referred to the principal.
5. Throwing snow or snowballs is not permitted, and students will be referred to the principal.
6. Students must be polite and kind to others. Hitting, pushing, tripping, or fighting will be referred to the principal.



### **Classroom Responsibilities**

Each teacher will be responsible for modeling appropriate behavior and for applying discipline procedures and consequences when necessary. Behavior expectations will be posted and made clear to students at the beginning of the year and will be reinforced throughout the year. While students will be dealt with on an individual basis, discipline procedures will be firm, fair, and consistent. When possible, natural and logical outcomes will be used.

1. Teacher will explain the rules for appropriate behavior and the consequences.
2. If a student does not follow the rules, the student will be accountable for his/her behavior.
3. The teacher will explain the rules for appropriate behavior again.
4. The teacher will help the student appreciate his/her success in following the behavior rules and guidelines.

**Substitute Teachers** Substitute teachers are important guests at our school and are to be treated with respect and common courtesy. Our school is fortunate in having capable people to help us whenever our teachers are ill or are attending to other professional duties. Please remember that the impression made on our substitute teachers will be taken out to area communities when they leave. Students may receive consequences directly from the substitute teacher or the classroom teacher for situations that may occur.

### **Discipline procedures enforced by the classroom teacher may include any, or all, of the following:**

1. Conference with the student
2. Conference with the student and parent
3. Conference with the parent
4. Student writes behavior plan
5. Note to parent
6. Loss of privileges
7. Detention, during school or after school

**If the teacher and the student cannot resolve behavior problems, or, if the behavior is disruptive, dangerous, or repeated, the student will be sent to the principal.**

**The following pages outline the School Wide procedures.**

## School Wide Discipline

Appropriate, respectful, polite behavior is expected at school at all times and in all parts of the school.

### **Example behaviors that will not be tolerated:**

- |          |  |
|----------|--|
| Step 1   | 1. Insubordination (ex. arguing, talking back, refusal to cooperate, throwing objects in class, physical or verbal threats, bus rules violation)   |
| Step 1   | 2. Cheating will result in a zero or no credit in addition to following consequences   |
| Step 2   | 3. Profanity and/or other inappropriate language/actions including verbal sexual harassment & verbal physical threats.   |
| Step 3   | 4. Vandalism - Defacing personal or school property  |
| Step 3   | 5. Fighting  |
| Step 4   | 6. Severe classroom disruption (throwing objects, endangering the safety of self and others)   |
| Step 6   | 7. Sexual Harassment - Physical  |
| Step 5/6 | 8. Possession of prohibited or illegal articles: <ul style="list-style-type: none"><li>• guns or other firearms, caps, bullets</li><li>• knives</li><li>• matches, cigarettes</li><li>• sharp articles (other than scissors)</li><li>• drugs or illegal substances</li><li>• inappropriate magazines or reading material</li></ul> |

Bullying Policy/Student Aggression as defined below is not permitted. Bullying is defined as persistent, negative, psychological or physical acts directed by a stronger student or group against a weaker one. Board policy will be referred to addressing bullying/student aggression/intimidation. Refer to Board policy for further information.

## **Students will face the following consequences for the preceding actions:**

- Step 1-** 30 minute detention (parent notification)
- Step 2-** 2 - 30 minute detentions (parent notification)
- Step 3-** 4 - 30 minute detentions (parent notification)
- Step 4-** Alternative Placement at school, number of days assigned by principal (parent notification)
- Step 5-** Out-of-school suspension, number of days assigned by principal, student work may not receive full credit for work assigned (parent notification)
- Step 6-** 10 day suspension - expulsion hearing with School Board  
Multiple Suspensions could result in an expulsion.

<b><u>Violations (Examples</u></b>	<b>Starting Step (or appropriate placement)</b>
After 3 <sup>rd</sup> Tardy	1
Bus Rules Violation	1
Playground Rules Violation	1
Profanity	2
Computer contract Violation	2
Acts that endanger the safety of others	3/4
Defacing personal or school property	3/4
Acts of insubordination/defiance	3/4
Fighting	3/4
Bullying/Threatening other students	4
Stealing personal or school property	4
Sexual Harassment – Verbal/Physical	4/5/6
Possession of a weapon	4/5/6

## **BEHAVIORAL LADDER**

The Behavioral Ladder is a system designed to allow students to show with their behavior how they wish to be treated by the school. If a student finds his/her self on a rung of the behavioral ladder, good behavior can reduce and over time, remove the consequences for inappropriate behavior. However, repeated or continuation of negative behavior will result in further advancement on the ladder of consequences. Placement on the behavioral ladder is done by the principal after the classroom management plan of the teacher as been found ineffectual.

For each month of positive behavior the student, who is at a particular behavior step, can reduce the consequent behavior step one level. This allows students to restore a positive behavioral image. All teachers will use an Assertive Discipline plan with CLEAR student expectations. The felony type offenses may necessitate immediate referral to the Board. The ladder behavioral policy is a guideline for Pearl City.

If behavior necessitates a more severe consequence for gross disobedience or misconduct the school officials reserve the right to do so. It must be noted that not every possible infraction is mentioned. The administration reserves the right to assign the ladder step to "gray area" infractions.

## **DETENTIONS**

Detentions maybe assigned before, after lunch recess or after school at Principal's discretion.

A student may receive a detention for various reasons and any member of the staff may issue a detention. Detentions are a form of punishment for inappropriate behavior. The issuer of the detention determines the period of time that the student shall remain after school, based on the classroom management plans of each staff member. In the event that a student commits such action considered by the Principal as being serious, a letter shall be forwarded to the parents in regard to these actions. No conference with the parents will be requested provided the Principal is satisfied with the student's attitude at the time. If the student commits a second act considered serious by the Principal, the parents and student will be requested to meet with the Principal. Failure to report for detention will result in further punishment. Students will generally be given one-day notice prior to serving the detention.

## **SUSPENSION AND EXPULSION**

A. Students committing acts of gross disobedience or misconduct may be suspended and or expelled from school. Any student who receives an in-school suspension can complete their class work while serving their in-school suspension, however they will receive credit for only a maximum of 50% of the grade earned. Any student who receives an out of school suspension or is expelled will be denied the right to make up work missed as a result of such suspension or expulsion.

B. Authority to suspend a student is delegated to the Superintendent and Principals.

C. Suspension is defined as an exclusion of a student from school or from riding the bus for a period of time not to exceed ten (10) school days.

D. Expulsion is defined as exclusion of a student from school or from riding the bus for a period of time, not longer than two years by the Board of Education. Expulsion may be preceded by suspension.

E. School personnel include employees, teachers, administrators, school board members, school bus drivers, and other school district employees and students where the term is appropriate. Definition of "gross disobedience or misconduct": Gross disobedience or misconduct may be grounds for suspension and or expulsion. Such conduct may occur on school grounds, on a school bus or at a school function. Such conduct may also occur outside the school provided there is a direct relationship between the conduct and the school's educational function. Gross disobedience or misconduct shall include any conduct, behavior or activity, which causes or may reasonably lead school authorities to forecast substantial disruption or material interference with school activities or the rights of others. It shall be further defined to include, but is not limited to the following types of conduct, behavior or activity or any other behavior which may be prescribed by the school board from time to time:

a. Insubordination to any school personnel, which includes failure to follow directions or produce student identification, passes, etc.

b. Possession of, use of, control or transfer or distribution of any explosives, firearms, knives, or any other object that may be used to cause bodily harm. This definition includes guns, knives, brass knuckles, billy clubs, or "look-alikes" for such weapons can include such items as baseball bats, pipes, bottles, locks, sticks, pencils and pens if used or attempted to be used to cause bodily harm.

c. Intimidating or attempting to intimidate students or school personnel.

d. Fighting with or assaulting school personnel.

e. Intentional damage to or destruction of school property, or property of school personnel.

f. Verbal abuse or use of profanity or obscenity to school personnel.

g. Using or possessing electronic signaling and cellular radio-telecommunication devices, unless authorized by the building principal. Electronic signaling devices include pocket and all similar electronic paging devices.

h. Endangering the physical or psychological well being of the school population by acts such as: Improper release of school fire alarm or tampering with fire extinguishers. Starting a fire in or to school property or attempting to do so. Setting off explosive devices in or to school property or attempting to do so.

i. Repeated incidents of minor misbehavior including refusal to comply with school rules.

j. Using, possessing, distributing, purchasing, or selling tobacco or alcohol, illegal drugs or controlled substances, look-alike drugs or drug paraphernalia.

- k. Other acts which directly or indirectly jeopardize the health, safety and welfare of other students and school personnel.
- l. Other behavior or conduct which is of such gross nature as to constitute a violation of the spirit or intent of these rules though not explicitly stated above or which in itself is so gross as to constitute on its fact gross disobedience or misconduct.
- m. Causing or attempting to cause damage to, or stealing or attempting to steal school property or another person's property.
- n. Unexcused absenteeism.
- o. Being a member of or joining or promising to join, or becoming pledged to become a member of , soliciting any other person to join, or be pledged to become a member of any public school fraternity, sorority, secret society, or gang. Including the display of gang symbols or paraphernalia.
- p. Engaging in any activity that constitutes an interference with school purposes or an educational function or is disruptive.

### **PROCEDURES FOR SUSPENSION**

The Superintendent or Principal shall confer with the student who is under consideration for suspension. The student shall be adequately advised of the reasons for the proposed suspension, and ask for his/her version of the incident that has risen to the proposed suspension.

If the student denies his guilt he shall be advised as to the evidence upon which the suspension may be predicted.

The student shall be given the opportunity to respond to the evidence.

When, in the professional opinion of the administration, the student may be removed from the school without following the pre-suspension procedure, in which case written or oral notification must be given with 48 hours requesting the student to attend a pre-suspension conference with that time if at all possible.

### **NOTIFICATION**

If the pre-suspension conference results in a decision to suspend, the parents or guardians of the student shall be advised by mail of the decision as soon as possible.

- a. The notice shall state the reasons for the suspension and the duration of the suspension.
- b. The notice shall inform the parents or guardians of the student that they may request a review of such suspension and that their failure to request such a review within 5 days after receipt of the notice shall constitute a waiver of the right to such a review.
- c. The request for review may be oral or in writing directed to the principal's office. In the event of an oral notification it shall be confirmed in writing by a letter to the parents or guardian.

## **SUSPENSION REVIEW**

If a request for review of the suspension is made by the student and the parents or guardian, written notification of the time and place of such review shall be given at least one week prior to the review. The letter shall also set forth the review hearing procedure.

The review hearing shall be conducted by a hearing officer, by a school board committee or by the school board. If a hearing officer or committee of the Board conducts the review hearing a written summary of the evidence shall be submitted to the full school board.

## **SCHOOL BOARD REVIEW OF CONTESTED SUSPENSION:**

The review of a contested suspension shall be conducted by the school board in executive session within thirty (30) days of the notice of suspension or the review hearing, whichever is later.

The school board shall take such action, as it seems appropriate including affirming or over-ruling the suspension.

The decision of the school board shall be final and shall be made in public session except the name of the student need not be announced.

If the Board shall determine that the suspension was not justified, the student's records shall be expunged of any and all notations regarding the suspension and the student's absence shall be marked "excused". The student shall be afforded every opportunity to make up lost educational opportunities including, but not limited to, test make-ups.

Written notification of the Board decision on the suspension review shall be mailed to the parents or guardians within 48 hours after the school board meeting, if the decision is not rendered to the interested parties at the hearing.

## **EXPULSION PROCEDURES**

If a student is to be recommended for expulsion, the Principal shall send a letter by certified mail, return receipt requested, to the parents or guardian of the student notifying them of the proposed expulsion. If the expulsion is preceded by a removal from school the pre-suspension procedure must be followed.

The Superintendent or Principal may elect after a suspension is initiated, to move to expel, in which even the suspension review shall be combined with the expulsion hearing.

The notification of expulsion letter shall include:

- a. The reasons for the proposed expulsion.
- b. The time and place of the expulsion hearing, which shall be, at least one week after the notification is sent.
- c. The hearing procedures.

The School Board will conduct expulsion hearing.

The penalty imposed by the Board may be expulsion for a definite period of time, and may be for the remainder of the school year.

## **PROCEDURES FOR SUSPENSION AND EXPULSION HEARINGS**

The hearing shall be held in executive session.

The student may attend the hearing and be represented by a representative(s) of his/her choice.

Presentation of evidence:

The school officials shall present their evidence first. Such evidence may be in oral or written form. The school officials need not present their witnesses for confrontation if they determine that such witnesses would be subject to physical or mental harassment. In such cases, a summary of the witnesses' testimony must be presented to the student at the hearing. The student may present evidence to refute the charges either orally or in writing. He/she shall be afforded an opportunity for cross-examination of the witnesses and an examination of any written evidence presented. Pertinent and relevant evidence shall be received without regard to the rules of evidence in such a manner as is appropriate to the circumstances. The hearing may be recorded stenographically or by tape. If either party desires a recording to be made the other party shall be offered an opportunity to purchase a copy of the transcript or tape. The parties may make a short opening statement as to their position on the issues at the commencement of the hearing. There may be short closing arguments by the parties at the conclusion of the hearing.

A motion to excuse witnesses may be made by either party. The department of Mental Health shall be invited to send a representative to the hearing to consult with the Board whenever there is evidence that mental illness may be the cause for the suspension or expulsion.

### **Pearl City School District Behavioral Interventions Policy for Students with Disabilities**

It is the purpose of this document to outline the policy of Pearl City School District relative to the use of behavioral interventions with students with disabilities. The fundamental principle of this policy is that non-aversive or positive interventions designed to develop and strengthen desirable behaviors shall be used to the maximum extent possible and are preferable to the use of aversive and restrictive interventions.

The use of positive interventions is consistent with the educational goals of enhancing students' academic, social and personal growth. While positive approaches alone may not always succeed in controlling extremely inappropriate behavior, the use of more restrictive procedures should always be considered to be temporary and approached with caution and restraint. The use of restrictive interventions should maintain respect for the individual student's dignity and personal privacy and adhere to professionally accepted treatment practices. All of the procedural protection available to students with disabilities and their parents under the Individuals with Disabilities Education Act (IDEA) including notice and consent, opportunity for participation in meetings, and right to

appeal, shall be observed when implementing and/or developing behavioral interventions.

It is the intent of the Pearl City School District that interventions used with a student with disabilities will incorporate procedures and methods consistent with generally accepted practice in the field of behavioral intervention. Interventions that are considered nonrestrictive are preferred because of low risk of negative side effects and the high priority placed on behavior change rather than behavior control. These interventions may be used without the development of a written Behavioral Management Plan or inclusion in the student's Individual Education Program (IEP).

Restrictive interventions should only be used when a Behavioral Management Plan has been developed by the IEP team and included in the student's IEP or in emergency situations. Restrictive interventions shall be used for the minimal amount of time necessary to control the individual's behavior and shall be used in conjunction with positive interventions designed to strengthen appropriate behaviors. Corporal punishment and expulsion with loss of services are illegal interventions and shall not be used.

### **Notification of Rights under FERPA**

The Family Educational rights and Privacy Act (FERPA) affords parents and students over 18 years of age (eligible students) certain rights with respect to the student's educational records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's educational records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask Pearl City District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding their request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contacted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational

interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
600 Independence Avenue, SW  
Washington, DC 20202-4605

### **Parent's Right To Know**

Through federal education law, parents have the right to request information on the professional qualifications of the teachers and paraprofessionals at our school. If you are interested in learning this information, please contact Pearl City Schools at 443-2715. Upon this request, you will receive an explanation of the qualifications of your child's teacher(s). You will also receive information regarding the names and qualifications of any paraprofessional that works with your child.

### **Non-Discrimination**

Pearl City Elementary School does not discriminate on the basis of color, race, national origin, sex, and/or disability. Contact the principal with questions or concerns.

### **FAPE (Free and Appropriate Education)**

All disabled students have the right to a free and appropriate education. Contact the building principal with questions or concerns.

### **Sexual Harassment**

Sexual harassment of students is prohibited. Sexual harassment is defined as follows: unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature by anyone, including students, imposed on the basis of sex, that has the purpose or effect of a) substantially interfering with a student's educational environment, b) creating an intimidating, hostile, or offensive educational environment, c) depriving a student of educational aid, benefits, services, or treatment, or d) making submission to or rejection of such unwelcome conduct the basis for academic decisions affecting a student. Students who believe they are victims of sexual harassment are encouraged to discuss the matter with the building Principal.

An allegation (charge) that one student was sexually harassed by another student shall be referred to the building Principal.

### **Weapons**

A student who possesses, distributes, purchases, or sells an explosive, firearm, knife, or any other object that can reasonably be considered, or looks like a weapon, shall be expelled for a definite time period of at least one calendar year, but not more than 2 school years. The School Board, however, may modify the expulsion period on a case-by-case basis. The building Principal or designee shall notify the criminal justice or juvenile delinquency system of any student who brings a firearm or weapon to school.

Before receiving disciplinary action, the student shall be given the opportunity to deny or explain his or her conduct.

Physical restraint may be used when necessary to protect the student or other individuals and/or property from harm.

## Pearl City Elementary School's Programs and Activities

Special Education  
Pre K-6

Title I Program  
K-6

Anna Plan

Remedial Reading  
K-6

Social Worker  
PreK-6

P.A.S.S. (Preschool Program)  
Ages 3-5

School Psychologist

Fire Safety Program

Speech and Language Services

ITBS Testing

ISAT Testing

Homework Helper

Elementary Computer Lab

Chess Club

Reading Incentive Programs

Accelerated Reader

Read to Succeed

Book IT!

Read and Roll

Art Fair

5<sup>th</sup> & 6<sup>th</sup> Grade Band & Chorus

Learning Expo

Young Author Program

Spelling Bee

Family Nights

Open Houses

Music/Band Concerts

Body Safety Program

Lego League

MathFacts in a Flash

Success Maker Computer Software

Mavis Beacon Keyboard Software

Accelerated Grammar & Spelling

Pearl City Day Care

(separate year round program housed in the building)



### Pearl City PTO

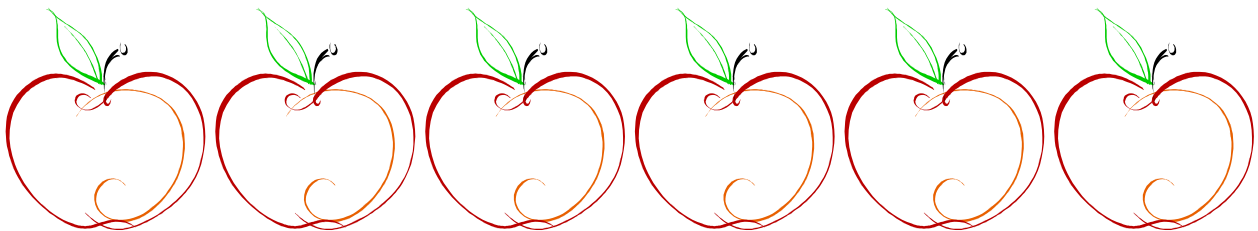
The Pearl City Parent Teacher Organization meets on the third Monday of each month at 6:30 P.M. in the school cafeteria. Every parent is a member and is encouraged to attend. The PTO has been responsible for funding many activities and purchasing needed items for the classrooms.

## Pearl City Elementary Staff

<u>Teacher</u>	<u>Grade/Area</u>	<u>E-mail Address</u>	<u>Voicemail</u>
Mrs. Judy Robinson	Blended Preschool	<a href="mailto:jrobinson@pcwolves.net">jrobinson@pcwolves.net</a>	340
Mrs. Deb Bull	K	<a href="mailto:dbull@pcwolves.net">dbull@pcwolves.net</a>	305
Mrs. JoDeen Bunker	K	<a href="mailto:jbunker@pcwolves.net">jbunker@pcwolves.net</a>	308
Mrs. Kelly Lawler	1 <sup>st</sup>	<a href="mailto:klawler@pcwolves.net">klawler@pcwolves.net</a>	336
Mrs. Katie Werhane	1 <sup>st</sup>	<a href="mailto:kwerhane@pcwolves.net">kwerhane@pcwolves.net</a>	327
Mrs. Sally Schaeffer	2 <sup>nd</sup>	<a href="mailto:sschaeff@pcwolves.net">sschaeff@pcwolves.net</a>	341
Mrs. Shanon Grossenbacher	2 <sup>nd</sup>	<a href="mailto:sgrossenbacher@pcwolves.net">sgrossenbacher@pcwolves.net</a>	319
Mrs. Ann DeZell	3 <sup>rd</sup>	<a href="mailto:adezell@pcwolves.net">adezell@pcwolves.net</a>	346
Mrs. Elly Steenrod	3 <sup>rd</sup>	<a href="mailto:esteenro@pcwolves.net">esteenro@pcwolves.net</a>	348
Mrs. Kathy Hillmer	4 <sup>th</sup>	<a href="mailto:khillmer@pcwolves.net">khillmer@pcwolves.net</a>	325
Mrs. Jo Wenzel	4 <sup>th</sup>	<a href="mailto:jwenzel@pcwolves.net">jwenzel@pcwolves.net</a>	355
Mrs. Carol Byers	5 <sup>th</sup>	<a href="mailto:cbyers@pcwolves.net">cbyers@pcwolves.net</a>	310
Mrs. Barb Visel	5 <sup>th</sup>	<a href="mailto:bvisel@pcwolves.net">bvisel@pcwolves.net</a>	352
Mrs. Sarah Boyer	6 <sup>th</sup>	<a href="mailto:sboyer@pcwolves.net">sboyer@pcwolves.net</a>	350
Mrs. Sandy Scott	6 <sup>th</sup>	<a href="mailto:sscott@pcwolves.net">sscott@pcwolves.net</a>	343
Mr. Scott Woodley	PE	<a href="mailto:swoodley@pcwolves.net">swoodley@pcwolves.net</a>	337
Mrs. Courtney Smith	Art	<a href="mailto:csmith@pcwolves.net">csmith@pcwolves.net</a>	345
Miss Tammy Mueller	Music	<a href="mailto:tmueller@pcwolves.net">tmueller@pcwolves.net</a>	335
Mr. Peter Underwood	Band	<a href="mailto:punderwo@pcwolves.net">punderwo@pcwolves.net</a>	351
Mrs. Shauna Endress	Title I/Reading	<a href="mailto:sendress@pcwolves.net">sendress@pcwolves.net</a>	323
Mrs. Lori Kempel	Remedial Reading	<a href="mailto:lkempel@pcwolves.net">lkempel@pcwolves.net</a>	332
Miss Nicole Keckler	Special Ed.	<a href="mailto:nkeckler@pcwolves.net">nkeckler@pcwolves.net</a>	356
Mrs. Deanna DeSutter	School Nurse	<a href="mailto:ddesutte@pcwolves.net">ddesutte@pcwolves.net</a>	219
Mrs. Jen Petta	Speech	<a href="mailto:jpetta@pcwolves.net">jpetta@pcwolves.net</a>	217

Chris Wallace, Principal  
Tim Thill, Superintendent

[chriswallace@pcwolves.net](mailto:chriswallace@pcwolves.net)  
[tthill@pcwolves.net](mailto:tthill@pcwolves.net)



## **Pearl City School District Communicable Disease Guidelines**

The guidelines used by the Pearl City School District follow the recommendations of the Illinois Department of Public Health. These are the conditions the district will follow for excluding students with the following illnesses from school. Your cooperation in following these guidelines will be greatly appreciated.

### **Chicken Pox**

Cases must be isolated and excluded from school or day care for not less than five days after the eruption of the last vesicles (chicken pox) or until the vesicles become dry. Students need to have a normal body temperature (98.6 degrees F) for 24 hours before returning to school.

### **Diarrhea**

If a student has had diarrhea, student will be excluded from school until diarrhea has stopped for at least 24 hours.

### **E. Coli**

Students will be excluded until diarrhea has stopped for 24 hours.

### **Fever**

A student having an oral temperature of 100 degrees F or greater will be excluded from school. The student needs to have normal body temperature (98.6 degrees F or below) for 24 hours before returning to school.

In most 2-5 day childhood illnesses, fever is lowest in the morning, rises in afternoon, highest in evening and night. As child begins to recover, morning temperature will be normal with fever still present later in day.

If illness is in first or second day, and the previous day's fever was over 100 degrees, student should be kept home one more day, even if no fever that morning.

### **Head Lice**

A student with head lice will be excluded from school until the day after the first shampoo, lotion, or cream rinse pediculicide is properly applied. Student will need to be checked by school nurse, or other school personnel, in the absence of the nurse, before being allowed back into their classroom.

### **Impetigo**

Student will be excluded from school until 24 hours after treatment begins. Lesions need to be covered while in school.

### **Infectious Mononucleosis**

Student does not need to be excluded unless he/ she has a fever of 100 degrees F or greater or is not well enough to participate in usual activities. Due to the risk of rupture of the spleen, contact sports should be avoided until physician gives permission to participate.

**Influenza**

Student will be excluded from school until fully recovered, i.e., absence of fever for at least 24 hours.

**Pink Eye (Conjunctivitis)**

Student will be excluded until 24 hours after treatment begins or child is examined by a physician and approved for readmission to school.

**Ringworm**

Students with ringworm will not be excluded if lesions can be covered with band- aids.

**Salmonella**

Students will be excluded from school until they have a normal body temperature (98.6 degrees F) and have had no diarrhea for 24 hours.

**Shigella**

Students will be excluded from school until they have a normal body temperature (98.6 degrees F) and have had no diarrhea for 24 hours.

**Strep throat or Scarlet Fever**

Students will be excluded from school until 24 hours after treatment begins. Student will be readmitted to school if student has had a normal body temperature for 24 hours.

\*\*\*\*\*

**Practicing proper hand washing and good personal hygiene will promote good health and limit the spread of infectious diseases.**

Teach your child to wash with warm soap and water. Rub your hands together for at least 20 seconds. Make sure to clean under fingernails and between fingers.

Wash hands with soap and water immediately after using the bathroom and always before handling food or eating.

Teach children to never share hairbrushes, combs, toothbrushes, nail clippers, nail brushes, make-up, earrings for pierced ears and jewelry used for body piercing.

Don't share eating utensils, drinking cups, sports water bottles, handkerchiefs, caps, or stocking hats.

Always cover your mouth when coughing or sneezing. Always wash your hands when they become soiled with oral or respiratory secretions.

Always wash hands after changing diapers.

Always wash your hands after playing with pets.

Keep your body clean and frequent soap and water baths or showers.

## **ACCESS TO THE INTERNET**

The School Board's goal is to include the Internet in the District's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication. The Superintendent or designee shall develop an implementation plan for this policy and appoint a system administrator.

The School District is not responsible for any information that may be lost, damaged, or unavailable when using the network, or for any information that is retrieved via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet. Individual School Board members and Administrative-Staff members shall be treated like teachers. "Internet" includes all information accessed by Internet sites, E-Mail, on-line services, and bulletin board systems.

## **CURRICULUM**

The use of the Internet shall be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students. The Internet shall comply with the selection criteria for instructional materials and library-media center materials. Teachers may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum. The Internet is part of the curriculum and is not a public forum for general use.

## **ACCEPTABLE USE**

All use of the District's connection to the Internet must be in support of education and/or research, and be in furtherance of the School Board's stated goal. Use is a privilege, not a right. General rules for behavior and communications apply when using the Internet. The District's Authorization for Internet Access contains the appropriate uses, ethics, and protocol for the Internet. Electronic communications and downloaded material may be monitored or read by school officials.

## **AUTHORIZATION FOR INTERNET ACCESS**

Each teacher must sign this Authorization as a condition for using the District's Internet connection. Each student and his or her parent(s) /guardians(s) must sign the Authorization before being granted unsupervised access. School Board members and Administrators are treated like teachers for purposes of this Authorization. Please read this document carefully before signing.

All use of the Internet shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. This Authorization does not attempt to state all required or prescribed behavior by users. However, some specific examples are provided. The failure of any user to follow the terms of the Authorization for Internet Access will result in the loss or privileges, disciplinary action, and/or appropriate legal action. The signature(s) at the end of this document is legally binding and indicates the party who signed has read the terms and conditions carefully and understands their significance.

## TERMS AND CONDITIONS

- Acceptable Use - Access to the District's Internet must be for the purpose of education or research, and be consistent with the educational objectives of the District.
- Privileges - The use of the District's Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The system administrator will make all decisions regarding whether or not a user has violated this Authorization and may deny, revoke, or suspend access at any time; his or her decision is final.
- Unacceptable Use - You are responsible for your actions and activities involving the network. Some examples of unacceptable uses are:
  - Using the network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any U.S. or State regulation;
  - Unauthorized downloading of software, regardless of whether it is copyrighted or de-virused;
  - Downloading copyrighted material for other than educational use;
  - Using the network for private financial or commercial gain;
  - Wastefully using resources, such as file space;
  - Gaining unauthorized access to resources or entities;
  - Invading the privacy of individuals;
  - Using another user's account or password;
  - Posting material authored or created by another without his/her consent;
  - Posting anonymous messages;
  - Using the network for commercial or private advertising;
  - Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material
  - Using the network while access privileges are suspended or revoked.
- Network Etiquette - You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
  - Be polite. Do not become abusive in your message to others.
  - Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
  - Do not reveal the personal addresses or telephone numbers of students or colleagues.
  - Recognize that electronic mail (E-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
  - Do not use the network in any way that would disrupt its use by other users.
  - Consider all communications and information accessible via the network to be private property.
- No Warranties - The District makes no warranties of any kind, whether expressed or implied, for the services it is providing. The District will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence of

your errors or omissions. Use of any information obtained via the Internet is at your own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

- Indemnification - The user agrees to indemnify the School District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any breach of this Authorization.
- Security - Network security is a high priority. If you can identify a security problem on the Internet, you must notify the system administrator, or Building Principal. Do not demonstrate the problem to other users. Keep your account and password confidential. Do not use another individual's account without written permission from that individual. Attempts to log-on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.
- Vandalism - Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.
- Telephone Charges - The District assumes no responsibility for any unauthorized charges or fees, including surcharges, and/or equipment or line costs.

August 2006

The handbook you have received has been constructed to assist you by answering questions in regard to the basic operating policies of the school district. All students are required to read and abide by the policies and procedures outlined. Your signature below attests to your commitment to abide by ALL policies and procedures outlined within the handbook.

**Please check before returning:**

\_\_\_\_\_ I have read and discussed the contents of this handbook.

\_\_\_\_\_ I have read the Behavioral Intervention Policy

\_\_\_\_\_ I have read the Internet Access Authorization

Parent Signature \_\_\_\_\_ Date

Child's Signature \_\_\_\_\_ Date

**AUTHORIZATION AGREEMENT FOR INTERNET ACCESS**

I understand and will abide by the Authorization listed in the handbook for Internet Access. I further understand that should I commit any violation, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken. In consideration for using the District's Internet connection and having access to public networks, I hereby release the School District and its employees, agents, or Board Members, from any claims and damages arising from any use, or inability to use the Internet.

\_\_\_\_\_  
Student Signature/Date

I have read this Authorization for Internet Access. I understand that access is designed for educational purposes and that the District has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the District to restrict access to all controversial and inappropriate materials. I will hold harmless the District, its employees, agents, or Board Members, for any harm caused by materials or software obtained via the network. I accept full responsibility for supervision if and when my child's use is not in a school setting. I have discussed the terms of this Authorization with my child. I hereby request that my child, be allowed to access the District's Internet.

\_\_\_\_\_  
(Please Print) Parent/Guardian Name                      Parent/Guardian Signature/Date

**PESTICIDE APPLICATION REGISTRY NOTICE:**

Dear Parents, Guardians, and Staff:

The Pearl City School District practices Integrated Pest Management, a program that combines preventive techniques, non-chemical pest control methods, and the appropriate use of pesticides with a preference for products that are the least harmful to human health and the environment. The term “pesticide” includes insecticides, herbicides, rodenticides, and fungicides. This school district is establishing a registry of people who wish to be notified prior to pesticide applications. To be included in this registry, please complete the attached form and submit it to the Superintendent of Schools.

---

I would like to be notified two days before the use of pesticides at the school. I understand that if there is an immediate threat to health or property that requires treatment before notification can be sent out, I will receive notification as soon as practicable.

Parent/Guardian/Staff Member’s Name

---

Signature

---

\_\_\_\_\_

Date

Student’s Name

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\_\_\_\_\_

Grade

Address

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